



## Terms of Reference

# Implementation of Organic kitchen waste treatment systems at HOTEL ZONE in Myanmar.

### 1. About Prevent Plastics and sequa

**Prevent Plastics** is a European Union funded project and a joint approach of sequa, STENUM Asia, Thant Myanmar and the Myanmar Banks Association (MBA).

The overall objective of Prevent Plastics is to promote sustainable consumption and production patterns in Myanmar through **raised awareness** and **best practices on waste management**. The action has three specific objectives:

- (1) adoption of sustainable waste management practices in industrial zones and communities,
- (2) increased availability of eco-friendly packaging and carrier bag alternatives in the market for producers and consumers,
- (3) increased consumer awareness on plastics reduction.

In this context, Prevent Plastics plans to educate young people to raise awareness on the basic concept of circular economy and waste management from a young age already.

**sequa** is a non-profit development organisation. We promote the development of the private sector and its business membership organisation as well as vocational qualification. sequa's shareholders are Germany's top business membership organisations (DIHK, ZDH, BDA, BDI) as well as GIZ. Jointly with partners, we have successfully implemented more than 1,000 projects in more than 100 countries during since 1991.

### 2. Objective of the assignment

The objective of the assignment is:

- to implement kitchen waste treatment systems in one hotel zone to transform the kitchen waste into useful soil which can be used for organic farming.
- To give advanced waste management trainings, such as organic garden with the created soil as fertilizer, organic pesticides, environmental awareness, soil, climate change, waste segregation and minimization.

More details on the objectives can be found in point 4.

### 3. Starting date and duration of the assignment

It is planned that the contract starts on 25<sup>th</sup> of November 2022 and ends with the closing event on 15<sup>th</sup> April 2024. The assignment can be prolonged by signing a contract addendum in case the hotel zone has to close due to the COVID-19 pandemic. The contract value does not change but the duration can be prolonged.

### 4. Scope of work and timeline

The Deliverables shall be:



Objective	Indicators	Targets	Outputs
Implementation of organic kitchen waste treatment systems in a hotel zone	Selecting one hotel zone in Myanmar which can benefit from the trainings and improve the sustainable waste management system in the targeted field	One hotel zone which have minimum 5 hotels included	Successfully implement organic treatment system in one hotel zone including the communities.
	Report of first training sessions including delivery of required materials	Train residents from selected area including 10 SMEs owners (such as restaurants, Agricultural & Live Stocks and community). Creating a place or a facility where community can utalise to compost their kitchen waste.	Submit report, photos, and participants list
	Report of second training session including knowledge transfer on production of compost accelerator	The communities must obtain necessary supplies or equipment to continue the composting methods after the training	Report, photos, success stories, short documentary, attendance list
	Report of monitoring sessions and arrangement of beneficiary meeting for Prevent Plastics Myanmar team (online/offline)	Arrange initial meeting with community & hotel zone and locate the designated place for training.	Report, photos, success stories, short documentary, attendance list, (Before and After),



## 5. Proposal submission requirements

- a) Technical proposal
- b) Financial proposal
- c) List of references

## 6. Points of contact and date for submission of quotations

The PREVENT PLASTICS Project Coordinator is the primary point of contact for all questions on program content.

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For questions regarding the submission of proposals, you may contact the PREVENT PLASTICS Project Director, who is responsible for managing the award procedure and contract.

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**Quotations are due via email by midnight Yangon time on 25<sup>th</sup> November 2022.**